

General information on studying in Freiburg

presented by

Tamara (Global Tutor)

Albert-Ludwigs-Universität Freiburg



**UNI
FREIBURG**

Welcome Day for international students at the
University of Freiburg



- Semester dates and lecture-free days
- Course selection and registration
- Exam registration
- Transcript of Records
- Reregistration and exmatriculation

Semester dates

Semester Beginning

Monday, April 19, 2021

Semester End

Saturday, July 24, 2021



Ascension („Christi Himmelfahrt“)

May 13, 2021

Pentecost break („Pfingstpause“)

May 24 – May 29, 2021

Corpus Christi („Fronleichnam“)

June 3, 2021

www.live-karikaturen.ch

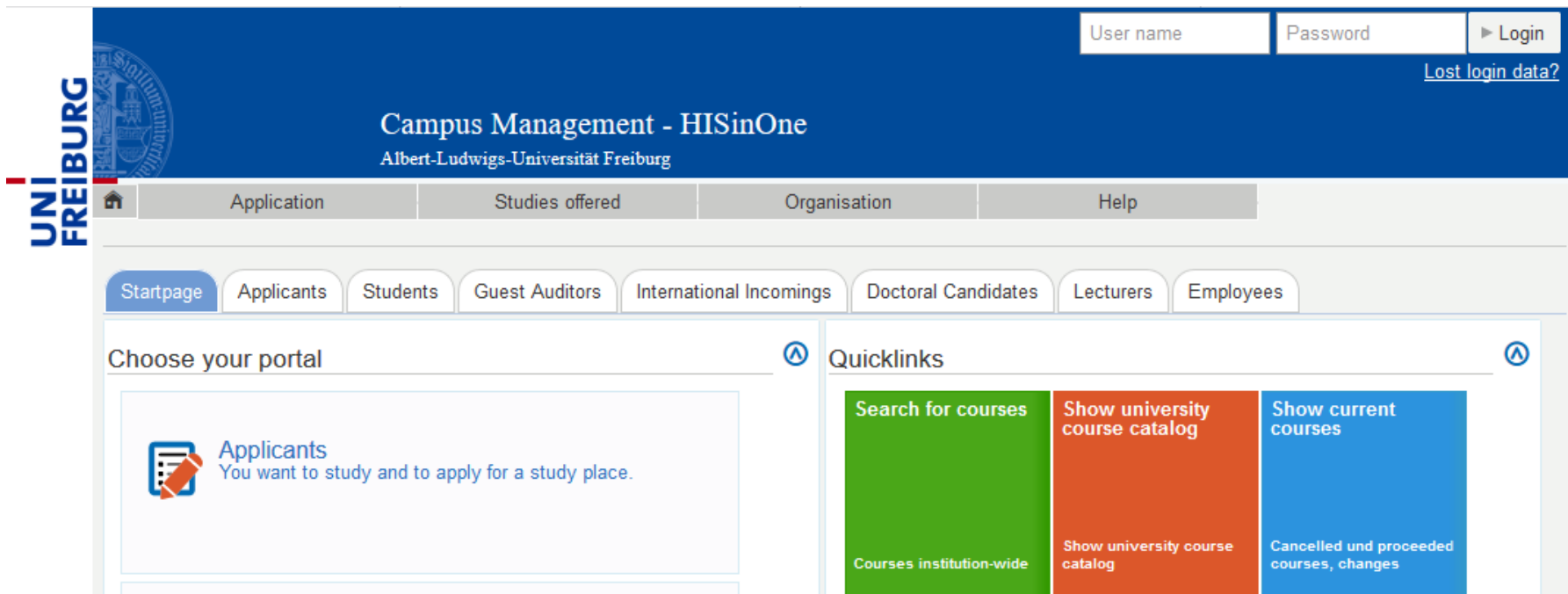


- Semester dates and lecture-free days
- **Course selection and registration**
- Exam registration
- Transcript of Records
- Reregistration and exmatriculation

Course selection and registration

Courses can be searched and registered in
Campus Management HISinOne

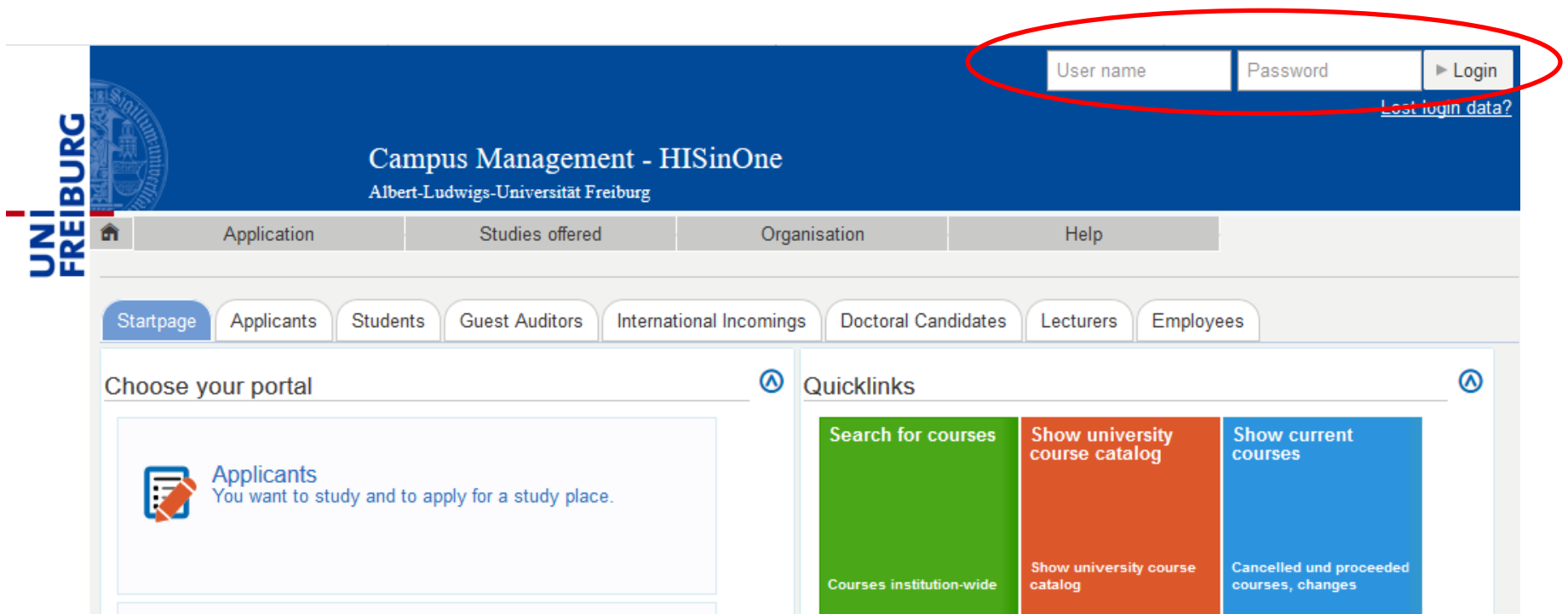
<https://campus.uni-freiburg.de>



The screenshot shows the homepage of the Campus Management HISinOne system. At the top right, there is a login section with fields for 'User name' and 'Password', and a 'Login' button. Below the login fields is a link for 'Lost login data?'. The main header features the 'Campus Management - HISinOne' title and 'Albert-Ludwigs-Universität Freiburg' subtitle. A navigation bar includes a home icon and links for 'Application', 'Studies offered', 'Organisation', and 'Help'. Below this is a secondary navigation bar with buttons for 'Startpage', 'Applicants', 'Students', 'Guest Auditors', 'International Incomings', 'Doctoral Candidates', 'Lecturers', and 'Employees'. The main content area is divided into two sections: 'Choose your portal' and 'Quicklinks'. The 'Choose your portal' section features a large button for 'Applicants' with the text 'You want to study and to apply for a study place.' The 'Quicklinks' section contains six colored buttons: 'Search for courses' (green), 'Show university course catalog' (orange), 'Show current courses' (blue), 'Courses institution-wide' (green), 'Show university course catalog' (orange), and 'Cancelled und proceeded courses, changes' (blue).

Course selection and registration

Login with userID (*ab123*), which was sent by the university's IT services after enrollment

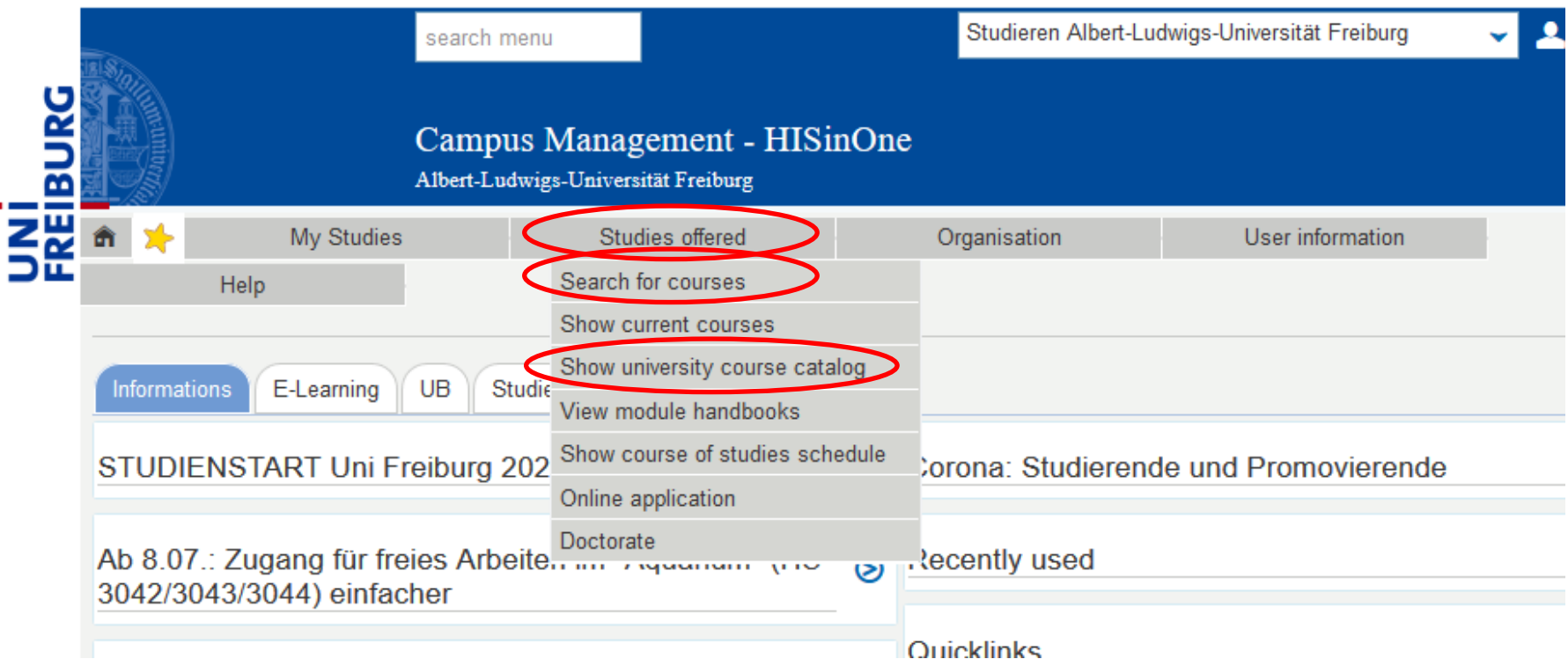


The screenshot shows the login interface for the Campus Management system. At the top right, there is a login form with three fields: 'User name', 'Password', and a 'Login' button. This entire form is circled in red. Below the login form is a link for 'Lost login data?'. The main header of the page reads 'Campus Management - HISinOne' and 'Albert-Ludwigs-Universität Freiburg'. Below the header is a navigation bar with tabs for 'Application', 'Studies offered', 'Organisation', and 'Help'. Underneath the navigation bar is a row of buttons for different user roles: 'Startpage', 'Applicants', 'Students', 'Guest Auditors', 'International Incomings', 'Doctoral Candidates', 'Lecturers', and 'Employees'. The main content area is divided into two sections: 'Choose your portal' and 'Quicklinks'. The 'Choose your portal' section features a button for 'Applicants' with the text 'You want to study and to apply for a study place.' The 'Quicklinks' section contains six colored buttons: 'Search for courses' (green), 'Show university course catalog' (orange), 'Show current courses' (blue), 'Courses institution-wide' (green), 'Show university course catalog' (orange), and 'Cancelled und proceeded courses, changes' (blue).

Course selection and registration

two possibilities to search for courses

1. Search for courses
2. Show university course catalog




The screenshot shows the 'Campus Management - HISinOne' interface for Albert-Ludwigs-Universität Freiburg. The top navigation bar includes a search menu, a dropdown for 'Studieren Albert-Ludwigs-Universität Freiburg', and a user profile icon. The main navigation area features tabs for 'My Studies', 'Studies offered', 'Organisation', and 'User information'. The 'Studies offered' tab is active, and its dropdown menu is open, displaying several options: 'Search for courses', 'Show current courses', 'Show university course catalog', 'View module handbooks', 'Show course of studies schedule', 'Online application', and 'Doctorate'. The options 'Search for courses' and 'Show university course catalog' are circled in red. Below the navigation, there are sections for 'Help', 'Informations', 'E-Learning', 'UB', and 'Studien', along with a 'STUDIENSTART Uni Freiburg 2021' announcement and a 'Corona: Studierende und Promovierende' notice.


Course selection and registration

1. Search for courses


- Enter search word
- Select semester
- Select teaching language



Search for courses

 Save search

Search words 

Term

Teaching language 

 Show all possible search criteria  [Help for search](#)

Course selection and registration



2. Show university course catalog

- Select semester
- Click on „+“ to open selected level
- Select faculty

Vorlesungsverzeichnis anzeigen

Vorlesungsverzeichnis für Wintersemester 2020/2021

Semester Wintersemester 2020/2021

Vorlesungsverzeichnis der Universität Freiburg		Aktionen
-	Vorlesungsverzeichnis Wintersemester 2020/2021	PDF
+	Theologische Fakultät	PDF
+	Rechtswissenschaftliche Fakultät	PDF
+	Wirtschafts- und Verhaltenswissenschaftliche Fakultät	PDF
+	Medizinische Fakultät	PDF
+	Philologische Fakultät	PDF
+	Philosophische Fakultät	PDF
+	Fakultät für Mathematik und Physik	PDF
+	Fakultät für Chemie und Pharmazie	PDF
+	Fakultät für Biologie	PDF
+	Fakultät für Umwelt und Natürliche Ressourcen	PDF
+	Technische Fakultät	PDF

Course selection and registration



2. Vorlesungsverzeichnis anzeigen

- Select semester
- Click on „+“ to open selected level
- Select faculty
- Select institute/department
- Select degree program or complete course catalog of department („Gesamtverzeichnis“)
- Click on course

The screenshot shows a hierarchical menu for course selection. The top level is 'Philologische Fakultät'. Underneath, there are several degree programs, each with a plus sign icon and a PDF icon. The 'Englisches Seminar' is circled in red. Below it, there are more degree programs, including 'Bachelor of Arts (B.A.)', 'Polyvalenter Zwei-Hauptfächer-Bachelor (mit Option Lehramt Gymnasium)', 'Master of Arts (M.A.)', 'Master of Education (M.Ed.)', and 'Staatsexamen (Lehramt Gymnasium)'. The 'Gesamtverzeichnis der anglistischen Lehrveranstaltungen' is circled in red. Below this, there are more options, including 'Literatur- und Kulturwissenschaft', 'Vorlesungen', and 'Introduction to Literary Studies' (circled in red). At the bottom, there is 'Introduction to Cultural Studies'.



Course details

Tab Basic data:

- Information on hours per week, ECTS, etc.
- Period in which a registration is possible
- Contents, requirements and teaching methods of the course

Detail view

Linear Algebra I: lecture | 07LE23V-0110 | course

Back  Reports  apply

Term Wintersemester 2020/2021

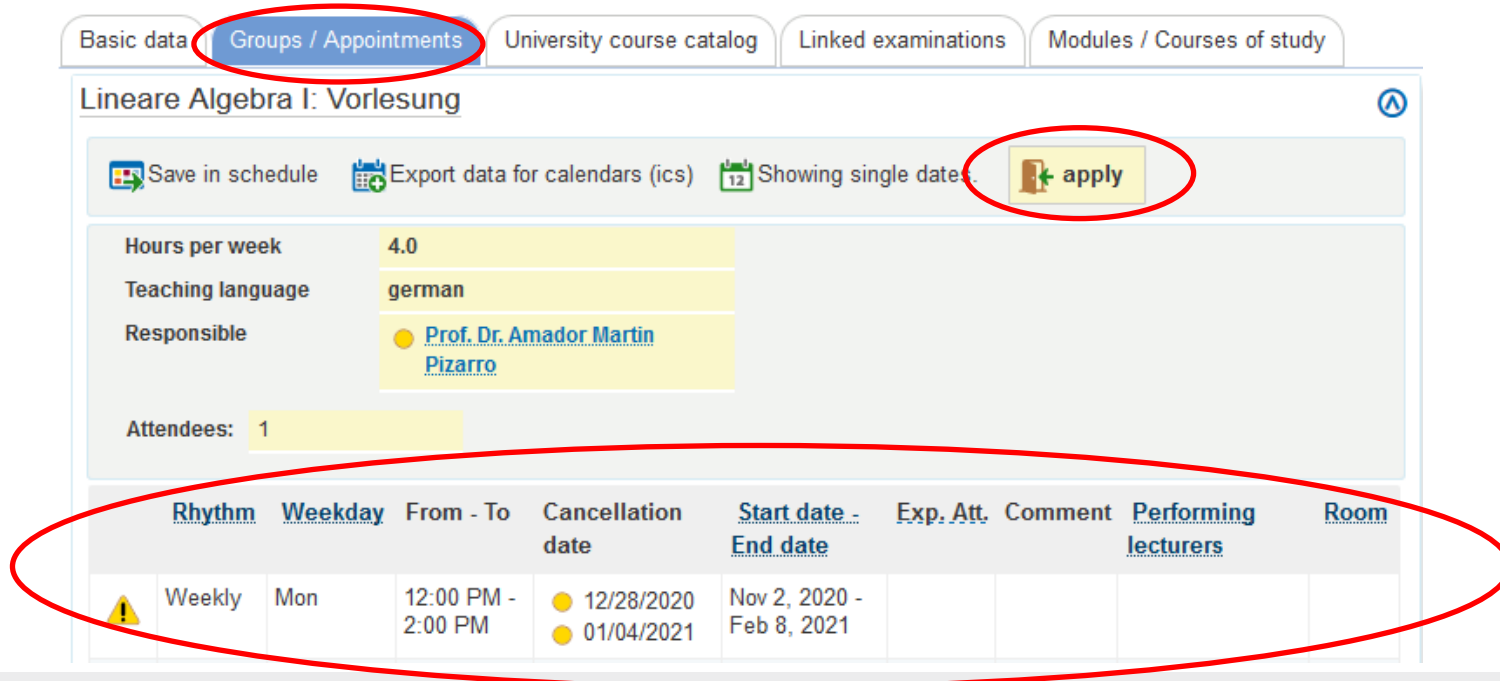
Basic data Groups / Appointments University course catalog Linked examinations Modules / Courses of study

Title	Linear Algebra I: lecture	Eventtype	lecture course
Short text	V LA1	Frequency of offer	only in the winter term
Long text	Linear Algebra I: lecture	Hours per week	4.0
Number	07LE23V-0110	Period	● Belegung Mathematik-Vorlesungen from 01.07.2020 12:00:00 to 24.11.2020 23:59:59 - active
Organizational unit	● Mathematisches Institut-VB (responsible)		


Course details

Tab Groups / Appointments:

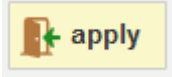
- Information on weekday, time and room
- Sometimes there are different groups you can choose



The screenshot shows the course details for "Lineare Algebra I: Vorlesung". The "Groups / Appointments" tab is selected. The page includes a navigation bar with tabs: "Basic data", "Groups / Appointments", "University course catalog", "Linked examinations", and "Modules / Courses of study". Below the tabs, there are action buttons: "Save in schedule", "Export data for calendars (ics)", "Showing single dates", and "apply". The course details section shows "Hours per week" as 4.0, "Teaching language" as german, and "Responsible" as Prof. Dr. Amador Martin Pizarro. There is also an "Attendees" section showing 1 attendee. At the bottom, there is a table with columns: Rhythm, Weekday, From - To, Cancellation date, Start date - End date, Exp. Att., Comment, Performing lecturers, and Room. The table contains one row with a warning icon, "Weekly", "Mon", "12:00 PM - 2:00 PM", "12/28/2020" and "01/04/2021", "Nov 2, 2020 - Feb 8, 2021", and empty cells for the remaining columns.

Rhythm	Weekday	From - To	Cancellation date	Start date - End date	Exp. Att.	Comment	Performing lecturers	Room
	Weekly	Mon	12:00 PM - 2:00 PM	12/28/2020 01/04/2021	Nov 2, 2020 - Feb 8, 2021			

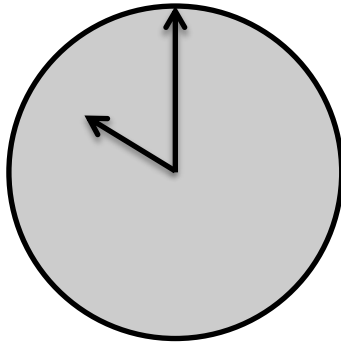
Course selection and registration

- Click on the door icon to apply for the course 
- There are different enrollment processes
 - Enrollment with instant admission
 - Enrollment with group preferences
 - Enrollment with course preferences

→ Find more information on that in the HISinOne-Wiki

https://wiki.uni-freiburg.de/campusmanagement/doku.php?id=hisinone:studieren:belegen_en

Course start and end

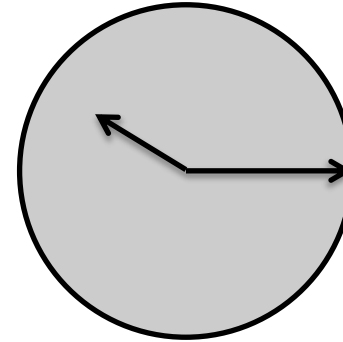


„s.t.“ = „sine tempore“

10:00 – 12:00 s.t.

=

10:00 – 12:00



„c.t.“ = „cum tempore“

10:00 – 12:00 c.t.

=

10:15 – 11:45



- Semester dates and lecture-free days
- Course selection and registration
- **Exam registration**
- Transcript of Records
- Reregistration and exmatriculation

There are two types of works

Prüfungsleistungen (PL) = examination

The score is relevant for the final score of the degree.
The exam must be registered.

Studienleistung (SL) = non-graded work

The score is not relevant for the final score of the degree.
The non-graded work must be registered as well.

For more details, please ask the academic advisors of the specific field of studies!

A course registration is not at the same time an exam registration.

Exams and non-graded works must be registered separately!

When do I have to register for the exams?

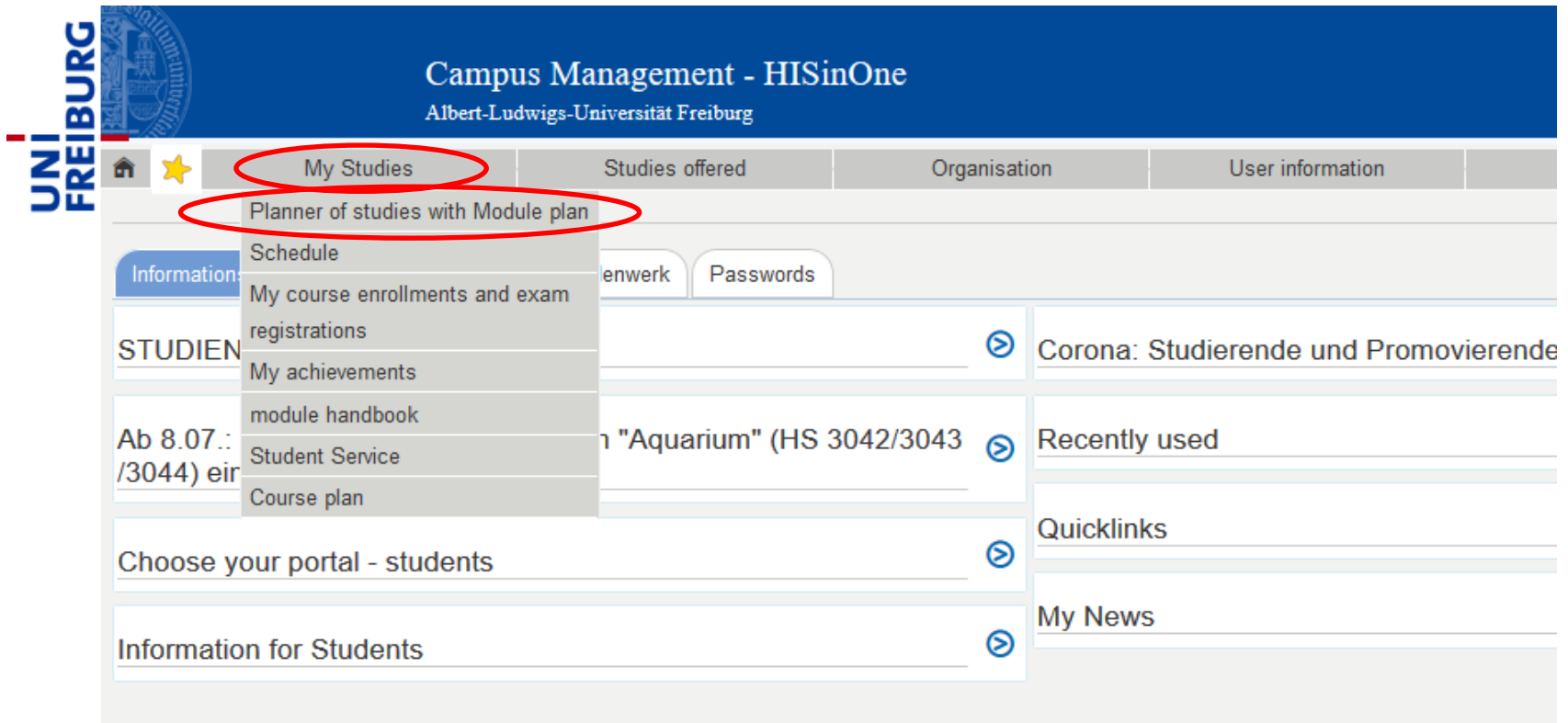
In the 2nd – 4th week of the semester, depending on the faculty

Where do I register for the exams?

On [HISinOne](#) (or in exceptional cases directly with the lecturer)

Exam registration

Click on „My Studies“, then on „Planner of studies with Module plan“



Campus Management - HISinOne
Albert-Ludwigs-Universität Freiburg

UNI FREIBURG

My Studies (circled)
Planner of studies with Module plan (circled)
Schedule
My course enrollments and exam registrations
My achievements
module handbook
Student Service
Course plan

STUDIEN
Ab 8.07.: /3044) eir

enwerk Passwords

Corona: Studierende und Promovierende
Recently used
Quicklinks
My News

Exam registration



- Search for your examination or non-graded work
- Click on 

Semester: summer semester 2019

1 Show lectures Hide examinations and non-graded works

2 Expand all Collapse all

Search in course catalog

Structure of examination regulations - Subject related Semester 2	Actions	Status
Geology, M.Sc., PO 2016		
10LE09KT-9000-88/665/0/2016 - M. Sc Grade Point Average - 0.0 ECTS		
9991 - ECTS point account Master of Science in Geology (regulations 2016) - 120.0 ECTS		Coursework submitted/registered ws 2018
10LE09KT-88 665 - 0 2016-10 - Compulsory modules - 30.0 ECTS		Coursework submitted/registered ws 2018
+ 10LE09MO-2016-110 - Computing in Geosciences - 5.0 ECTS		passed ws 2018
+ 10LE09MO-2016-120 - Research Methods in Geosciences - 5.0 ECTS		Coursework submitted/registered ws 2018
+ 10LE09MO-2016-130 - Seminar and Colloquium I - 5.0 ECTS		Coursework submitted/registered ws 2018
- 10LE09MO-2016-140 - Field Trips - 5.0 ECTS		
- 10LE09MT-2016-140-1 - Field Trips and Visits to Industrial Facilities		
- 10LE09MO-2016-140-SL1 - Field Trips - 5.0 ECTS	enroll	
- Field Trips, Exam period 1 Monday, 09/30/2019 No time defined Type of exam / non-graded work: unknown Prüfer/-in: Notte, Ute Barbara Remark for this event Musternotiz		
- 10LE09MO-2016-150 - Geological Project - 5.0 ECTS		
- 10LE09MT-2016-150-1 - Geological Project		
- 10LE09MO-2016-150-P1 - Geological Project - 5.0 ECTS	enroll	
- Geological Project, Exam period 1 Monday, 09/30/2019 No time defined Type of exam / non-graded work: written and oral Prüfer/-in: Dörr, Benjamin Nicolas Remark for this event Musternotiz		



- Semester dates and lecture-free days
- Course selection and registration
- Exam registration
- **Transcript of Records**
- Reregistration and exmatriculation

Transcript of Records

= a summary of your achievements

How and where do I get my Transcript of Records?

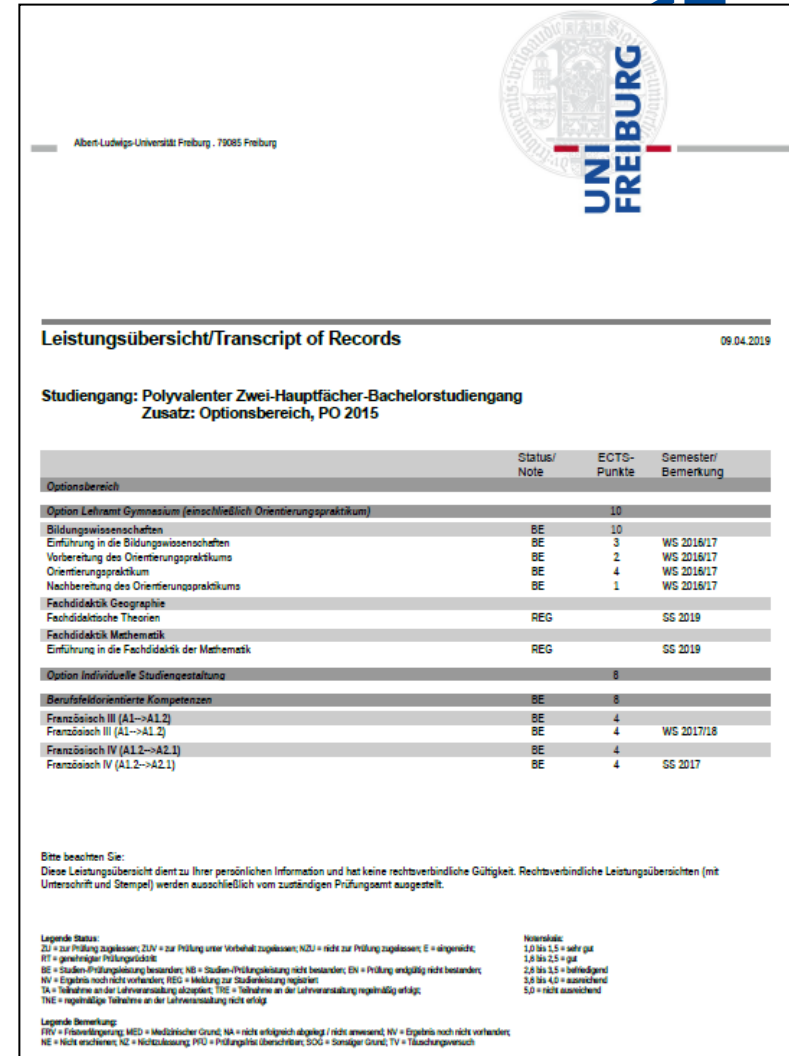
1. on HISinOne (preferred!)

or

2. collect „Scheine“

or

3. a combination of both



Albert-Ludwigs-Universität Freiburg · 78085 Freiburg

UNI FREIBURG

Leistungsbereich/Transcript of Records 09.04.2019

Studiengang: Polyvalenter Zwei-Hauptfächer-Bachelorstudiengang
Zusatz: Optionsbereich, PO 2015

	Status/ Note	ECTS- Punkte	Semester/ Bemerkung
Optionsbereich			
Option Lehramt Gymnasium (einschließlich Orientierungspraktikum)			
10			
Bildungswissenschaften	BE	10	
Einführung in die Bildungswissenschaften	BE	3	WS 2016/17
Vorbereitung des Orientierungspraktikums	BE	2	WS 2016/17
Orientierungspraktikum	BE	4	WS 2016/17
Nachbereitung des Orientierungspraktikums	BE	1	WS 2016/17
Fachdidaktik Geographie			
Fachdidaktische Theorien	REG		SS 2019
Fachdidaktik Mathematik			
Einführung in die Fachdidaktik der Mathematik	REG		SS 2019
Option Individuelle Studiengestaltung			
8			
Berufsfeldorientierte Kompetenzen			
8			
Frzesisch III (A1.1->A1.2)	BE	4	
Frzesisch III (A1->A1.2)	BE	4	WS 2017/18
Frzesisch IV (A1.2->A2.1)	BE	4	
Frzesisch IV (A1.2->A2.1)	BE	4	SS 2017

Bitte beachten Sie:
Diese Leistungsbereich dient zu Ihrer persönlichen Information und hat keine rechtsverbindliche Gültigkeit. Rechtsverbindliche Leistungsbereiche (mit Unterschrift und Stempel) werden ausschließlich vom zuständigen Prüfungsamt ausgestellt.

Legende Status:
ZU = zur Prüfung zugelassen; ZUV = zur Prüfung unter Vorbehalt zugelassen; NZU = nicht zur Prüfung zugelassen; E = eingereicht;
RT = geringerer Prüfungsbeitrag;
BE = Studien-Prüfungsergebnis bestanden; NB = Studien-Prüfungsergebnis nicht bestanden; EN = Prüfung endgültig nicht bestanden;
NV = Ergebnis noch nicht vorhanden; REG = Meldung zur Studienleistung registriert;
TK = Teilnahme an der Lehrveranstaltung akzeptiert; TRZ = Teilnahme an der Lehrveranstaltung regelmäßig erfolgt;
THE = regelmäßige Teilnahme an der Lehrveranstaltung nicht erfolgt.

Legende Bemerkung:
FIV = Freizeittätigkeit; MED = Medizinischer Grund; NA = nicht genügend abgelegt / nicht anwesend; NV = Ergebnis noch nicht vorhanden;
NE = nicht erschienen; NZ = Nichtleistung; PPU = Prüfungsfeld überschritten; SOG = Sonstiger Grund; TV = Täuschungsversuch

Notenskala:
1,0 bis 1,5 = sehr gut
1,6 bis 2,0 = gut
2,1 bis 2,5 = befriedigend
2,6 bis 3,0 = ausreichend
3,1 bis 4,0 = ausreichend
5,0 = nicht ausreichend

HISinOne (<https://campus.uni-freiburg.de>)

- Click on „My Studies“, then „My achievements“
- At the bottom of the page click on „Leistungsübersicht“
- Print the document
- Get a signature from you program coordinator

ERASMUS → ERASMUS-coordinator of the field of study

Freiburg Global Exchange → International Office

IES, CYF, AYF, Colgate, Umass → program coordinator


Without signature and stamp it is not valid!

Collect „Scheine“

- „Schein“ = Certificate of a course accomplished by the student
- Only for exchange students or free movers
- Issued by the lecturer
- Has to be clarified with the lecturer in the first lesson of the course

ALBERT-LUDWIGS-UNIVERSITÄT FREIBURG IM BREISGAU

Deutsches Seminar I Deutsch als Fremdsprache


ZEUGNIS

6 ECTS-Punkte

_____ aus _____

hat im WINTERSEMESTER 2003/04 an einer 2-stündigen
Übung: GRAMMATIK - WISSENSCHAFTSSPRACHLICHE STRUKTUREN
gehalten von: UTE NASAREK

teilgenommen und sich einer Prüfung unterzogen.
Aufgrund der erbrachten Leistungen wird die Note sehr gut (1,0) erteilt.

Freiburg i. Br., den 01.02.04

(Unterschrift) Ute Hoffa Nasarek (Siegel)



- Semester dates and lecture-free days
- Course selection and registration
- Exam registration
- Transcript of Records
- **Reregistration and exmatriculation**

Do you want to study at the University of Freiburg for several semesters?

yes



Reregistration

- Reregister on [HISinOne](#)
- Pay semester fee
- Period:
01.06. – 15.08.2021

no



Exmatriculation

- [Fill in the application for exmatriculation](#)
- Submit or send the application to „Studierendensekretariat“ in Student Service Center
- Leave your UniCard there

Questions?

Send an email with your question to

global-tutor@io.uni-freiburg.de

We will answer your questions in a **live video conference** on April 9, 2021.

Time and link to the video conference will be published on

http://www.studium.uni-freiburg.de/en/student-services/beginning-students/welcome-days?set_language=en